Read the following

Beneath the table is a group of hardware items. Cut and paste them into the correct column, depending on whether they are used for input or output

If you can think of any more, add them to the table.

You can add an extra row either by using the tab key or going to Table, insert row.

Exercise to do as a class:

Take a screen shot of google images search using the words “computer input and output devices”.

Paste the screen shot into this document. Crop and resize as desired.

# INPUT AND OUTPUT DEVICES

A computer is a very simple machine that works incredibly fast. It is made up of three basic components.

An input device that puts data into the computer

A processor that processes the data

An output device that shows you the results of the processing

|  |  |
| --- | --- |
| INPUT DEVICES | OUTPUT DEVICES |
|  |  |
|  |  |
|  |  |
|  |  |

scanner mouse microphone speaker digital camera keyboard

printer monitor

Can you think of any more? You can add a new row to your table by clicking in the last cell and pressing the tab key.

*Extension: Add a list of storage devices.*

When you have finished, put your name in the footer of the document and delete the instructions and the last two paragraphs.